

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY

**REPORT ON FINANCIAL STATEMENTS
(with required supplementary information)**

YEAR ENDED JUNE 30, 2008

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Outlook Academy, Strict Discipline Academy

We have audited the accompanying financial statements of the governmental activities and the major fund of Outlook Academy, Strict Discipline Academy, as of and for the year ended June 30, 2008, which collectively comprise the Academy's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Outlook Academy, Strict Discipline Academy management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and the major fund of Outlook Academy, Strict Discipline Academy as of June 30, 2008, and the respective changes in financial position, thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2008 on our consideration of Outlook Academy, Strict Discipline Academy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis and budgetary comparison information on pages v through ix and 16, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Mayer, Costenizer & Ellis, P.C.

October 31, 2008

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of Outlook Academy, Strict Discipline Academy's annual financial report presents our discussion and analysis of the public school Academy's financial performance during the fiscal year that ended on June 30, 2008. Please read it in conjunction with the Academy's financial statements, which immediately follow this section. Comparative analyses are provided to compare this year versus the prior year.

Financial Highlights

- The assets for the Academy exceeded its liabilities at the close of the most recent fiscal year by \$93,603 (net assets). All of this amount represents *unrestricted net assets* and may be used to meet the Academy's ongoing obligations for general academy programs.
- Revenues decreased 29 percent over the prior year to \$216,216. Blended enrollment used for state aid purposes was 14, a decrease of 6.0 FTE over the prior year. Local sources of revenue decreased \$13,382 from the prior year.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts - management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Academy:

- The first two statements are academy-wide financial statements that provide both short-term and long-term information about the Academy's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Academy, reporting the Academy's operations in more detail than the academy-wide statements.
- The governmental funds statements tell how basic services like regular and special education were financed in the short-term as well as what remains for future spending.
- The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the Academy's budget for the year. Table A-1 shows how the various parts of the annual report are arranged and related to one another.

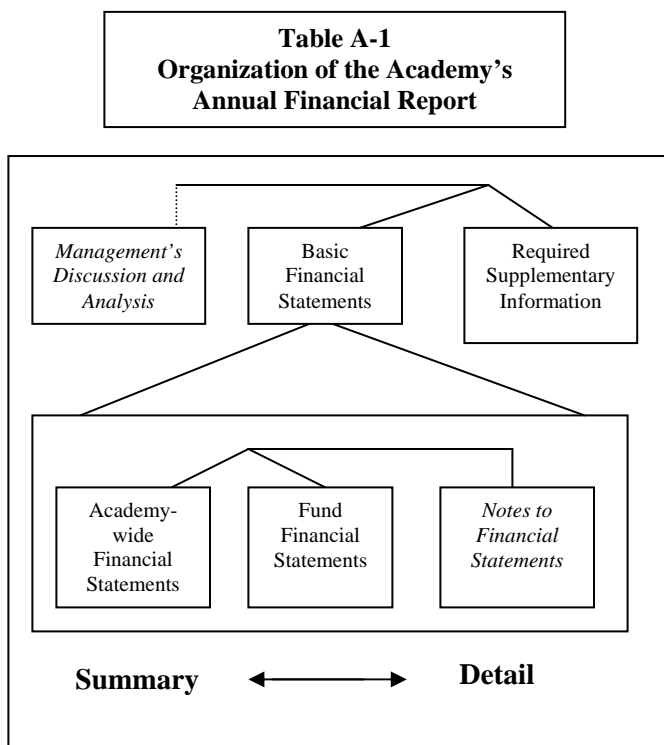


Table A-2 summarizes the major features of the Academy’s financial statements, including the portion of the Academy’s activities they cover and the types of information they contain. The remainder of this overview section of management’s discussion and analysis highlights the structure and contents of each of the statements.

Table A - 2 Major Features of the Academy-wide and Fund Financial Statements

	Academy-wide Statements	Fund Financial Statements
		Governmental funds
Scope	Entire Academy (except fiduciary funds)	All activities of the Academy that are not fiduciary (the Academy does not have fiduciary funds)
Required financial statements	* Statement of net assets	* Balance sheet
	* Statement of activities	* Statement of revenues, expenditures and changes in fund balances
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and the related liability is due and payable

Academy-wide statements

The Academy-wide statements report information about the Academy as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the Academy’s assets and liabilities. All of the current year’s revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two Academy-wide statements report the Academy’s net assets and how they have changed. Net assets - the difference between the Academy’s assets and liabilities, are one way to measure the Academy’s financial health or position.

- Over time, increases or decreases in the Academy’s net assets are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the Academy, you need to consider additional non-financial factors such as changes in the Academy’s enrollment, the availability of sufficient funds, and its ability to afford a large enough facility.

In the Academy-wide financial statements, the Academy's activities:

- Governmental activities - The Academy's basic services are included in the general fund, such as regular education and administration. State foundation aid and federal sources finance most of these activities.

Fund financial statements

The fund financial statements provide more detailed information about the Academy's funds, focusing on its more significant or "major" funds - not the Academy as a whole. Funds are accounting devices the Academy uses to keep track of specific sources of funding and spending on particular programs.

- Some funds are required by State law.
- The Academy could establish other funds to control and manage money for particular purposes (like repaying long-term debts) or to show that it is properly using certain revenues (like food service).

All of the Academy's basic services are included in governmental funds which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out, and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Academy's programs. Because this information does not encompass the additional long-term focus of the academy-wide statements, we provide additional information with the governmental funds statement that explains the relationship (or differences) between them.

Financial analysis of the Academy as a whole

Net assets - the Academy's combined net assets decreased from the prior year by \$54,924, decreasing the net assets to \$93,603. See Table A - 3.

Total revenue decreased 29.1% to \$216,216.

Total cost of instruction decreased 2.5% to \$174,692 and total support service expenditures decreased 1.2% to \$96,448. Overall, total expenditures decreased 2.06% or \$5,702 to \$271,140.

Figure A-3
Academy Net Assets

	2008	2007
Current assets:		
Cash and cash equivalents	\$ 84,446	\$ 135,456
Due from other governmental units	27,388	36,622
Total assets	111,834	172,078
Current liabilities:		
Accounts payable	1,928	940
Accrued salaries and related items	16,303	17,833
Due to other governmental units	-	4,778
Total liabilities	18,231	23,551
Net assets:		
Unrestricted	93,603	148,527
Total net assets	\$ 93,603	\$ 148,527

Figure A-4
Changes in Academy's Net Assets

	2008	2007
Revenues:		
Program revenues:		
Federal and state categorical grants	\$ 33,663	\$ 39,138
Charges for services	1,010	2,070
General revenues:		
Investment earnings	4,695	44,345
State sources	128,539	184,191
Other	48,309	35,353
Total revenues	216,216	305,097
Expenses:		
Instruction	174,692	179,196
Support services	96,448	97,646
Total expenses	271,140	276,842
Change in net assets	\$ (54,924)	\$ 28,255

Financial analysis of the Academy's funds

As the Academy completed the year, its governmental fund reported a fund balance of \$93,603, a decrease of \$54,924 over last year's total of \$148,527. This represents approximately six months of the 2007-08 total general fund expenditures.

General fund budgetary highlights

Over the course of the year, the Academy amended the annual operating budget two times, most recently on June 27, 2008. Total general fund revenues decreased \$56,300 or 20.76% from the original to the final budget. The decrease is attributed to a decrease in family court fees, local district and state aid all due to the reduced student enrollment. Total expenditures increased a modest \$486.

Capital assets and debt administration

Capital assets

At year end, the Academy reported no capital assets. Capital assets could consist of land, buildings and improvements, and equipment and furniture.

Long-term debt

At year-end the Academy had no long-term debt.

Factors bearing on the Academy's future

At the time these financial statements were prepared and audited, the Academy was aware of existing circumstances that could affect its financial health in the future.

Student enrollment continues to be an important issue for the Academy. The blended count decreased from 20 in the first year of operation to 14 this year with the September 2008 count falling to 10 students. The count will need to continue to rise and/or additional revenue streams will be needed to support necessary staffing levels.

The Academy receives nearly \$45,000 per year from the court system for after school programming. If these funds are eliminated or reduced, it could have a devastating effect on the financial stability of the Academy. These funds are always at-risk because of the uncertain federal budget.

Requests for information

This financial report is designed to provide our citizens, taxpayers, and customers with a general overview of the Academy's finances and to demonstrate the Academy's accountability for the money it receives. If you have questions about this report or need additional information, contact Abby Lloyd, Assistant Superintendent, Allegan Area ESA, 310 Thomas Street, Allegan, Michigan 49010.

BASIC FINANCIAL STATEMENTS

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
STATEMENT OF NET ASSETS
JUNE 30, 2008

	<u>Governmental activities</u>
ASSETS	
CURRENT ASSETS:	
Cash	\$ 84,446
Receivables:	
Accounts receivable	3,928
Due from other governmental units	<u>23,460</u>
TOTAL ASSETS	<u>\$ 111,834</u>
 LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES:	
Accounts payable	\$ 1,928
Accrued salaries and related items	<u>16,303</u>
TOTAL CURRENT LIABILITIES	18,231
NET ASSETS:	
Unrestricted	<u>93,603</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 111,834</u>

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2008

Functions/programs	Expenses	Program revenues		Governmental activities
		Charges for services	Operating grants	Net (expense) revenue and changes in net assets
Governmental activities:				
Instruction	\$ 174,692	\$ -	\$ 19,291	\$ (155,401)
Support services	96,448	1,010	14,372	(81,066)
Total governmental activities	<u>\$ 271,140</u>	<u>\$ 1,010</u>	<u>\$ 33,663</u>	<u>\$ (236,467)</u>
General revenues:				
Investment earnings				4,695
State sources				128,539
Other				<u>48,309</u>
Total general revenues				<u>181,543</u>
CHANGE IN NET ASSETS				(54,924)
NET ASSETS , beginning of year				<u>148,527</u>
NET ASSETS , end of year				<u><u>\$ 93,603</u></u>

See notes to financial statements.

**OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
BALANCE SHEET
GOVERNMENTAL FUND
JUNE 30, 2008**

	<u>General Fund</u>
ASSETS	
ASSETS:	
Cash and cash equivalents	\$ 84,446
Accounts receivable	3,928
Due from other governmental units	<u>23,460</u>
TOTAL ASSETS	<u><u>\$ 111,834</u></u>
LIABILITIES AND FUND BALANCE	
LIABILITIES:	
Accounts payable	\$ 1,928
Accrued salaries and related items	<u>16,303</u>
TOTAL LIABILITIES	<u>18,231</u>
FUND BALANCE:	
Unreserved:	
Designated for subsequent year expenditures	80,038
Undesignated	<u>13,565</u>
TOTAL FUND BALANCES	<u>93,603</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 111,834</u></u>

**OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
GOVERNMENTAL FUND
YEAR ENDED JUNE 30, 2008**

	<u>General Fund</u>
REVENUES:	
Local sources:	
Investment earnings	\$ 4,695
Other	<u>63,691</u>
Total local sources	68,386
State sources	128,539
Federal sources	<u>19,291</u>
Total revenues	<u>216,216</u>
EXPENDITURES:	
Current:	
Instruction	174,692
Supporting services	<u>96,448</u>
Total expenditures	<u>271,140</u>
NET CHANGE IN FUND BALANCE	(54,924)
FUND BALANCE:	
Beginning of year	<u>148,527</u>
End of year	<u><u>\$ 93,603</u></u>

**OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUND
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2008**

Net change in fund balance total governmental funds	\$ (54,924)
There are no reconciling items for the year ended June 30, 2008	<u>-</u>
Change in net assets of governmental activities	<u><u>\$ (54,924)</u></u>

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of Outlook Academy, Strict Discipline Academy (the Academy) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Academy's accounting policies are described below.

A. Reporting Entity

The Academy was incorporated July 3, 2002 for the purposes of operating as a public school strict discipline academy in the State of Michigan pursuant to Sections 1311b to 1311l of the Revised School Code, being MCL 380.1311b to 380.1311l (the "Code"). The Academy, including all activities incident to its purposes, shall at all times be conducted so as to be a governmental entity pursuant to Section 115 of the United States Internal Revenue Code ("IRC") or any successor law. Allegan Area Educational Service Agency (AAESA) is the authorizing body for the Academy and has contracted with the Academy to charter a public school academy for a period of three years. The Academy's board of directors is approved by the authorizing body and is authorized to manage the Academy, property and affairs of the Academy. The Academy receives funding from local, state, and federal government sources and must comply with all of the requirements of these funding source entities. However, the Academy is not included in any other governmental reporting entity as defined by accounting principles generally accepted in the United States of America. In addition, the Academy's reporting entity does not contain any component units as defined in Governmental Accounting Standards Board Statements No. 14 and 39.

The Academy has followed the guidelines of the Governmental Accounting Standards Board Statements No. 14 and No. 39 and has determined that no entities should be consolidated into its financial statements as component units. Therefore, the reporting entity consists of the Academy's financial statements only.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the activities of the Academy. The government-wide financial statements categorize primary activities as either governmental or business type. All of the Academy's activities are classified as governmental activities.

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Government-wide and Fund Financial Statements (Concluded)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges paid by recipients who purchase, use or directly benefit from goods or services by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. State Foundation Aid, certain revenue from the intermediate school Academy and other unrestricted items are not included as program revenues but instead as *general revenues*.

In the government-wide statement of net assets, the governmental activities column (a) is presented on a consolidated basis, and (b) is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. For the year ended June 30, 2008 there are no reconciling items for full accrual basis. The Academy's net assets are all reported as unrestricted net assets.

The Academy first utilizes restricted resources to finance qualifying activities.

The government-wide statement of activities reports both the gross and net cost of each of the Academy's functions. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues and other revenues). The statement of activities reduces gross expenses by related program revenues and operating grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary grants.

The net costs (by function) are normally covered by general revenue (state sources, interest income and other revenues.)

The Academy does not allocate indirect costs.

Major individual governmental funds are reported as separate columns in the fund financial statements.

Governmental Funds - Governmental funds are those funds through which most school Academy functions typically are financed. The acquisition, use and balances of the school Academy's expendable financial resources and the related current liabilities are accounted for through governmental funds.

The Academy reports the following major governmental fund:

The *general fund* is the Academy's primary operating fund. It accounts for all financial resources of the Academy, except those required to be accounted for in another fund.

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting and Basis of Presentation

Accrual Method

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Government Accounting Standards Board.

Modified Accrual Method

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Academy considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

State and federal aid and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Academy.

The State of Michigan utilizes a foundation grant approach which provides for a specific annual amount of revenue per pupil based on a statewide formula. The Foundation is funded from state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The Michigan Department of Education administers the allocation of state funds to school academies based on information supplied by the Academy. For the year ended June 30, 2008, the foundation allowance was based on pupil membership counts taken in February and September of 2007.

**OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting and Basis of Presentation (Concluded)

Modified Accrual Method (Concluded)

The state portion of the foundation is provided primarily by a state education property tax millage of 6 mills and an allocated portion of state sales and other taxes. The local portion of the foundation is funded primarily by non-homestead property taxes which may be levied at a rate of up to 18 mills. The State revenue is recognized during the foundation period and is funded through payments from October 2007 to August 2008. Thus, the unpaid portion at June 30th is reported as due from other governmental units.

State Revenue

The Academy also receives revenue from the state to administer certain categorical education programs. State rules require that revenue earmarked for these programs be used for its specific purpose. Certain governmental funds require an accounting to the state of the expenditures incurred. For categorical funds meeting this requirement, funds received, which are not expended by the close of the fiscal year are recorded as deferred revenue. Other categorical funding is recognized when the appropriation is received.

D. Other Accounting Policies

1. Cash and equivalents include amounts in demand deposits and certificates of deposit.

The Academy reports its investments in accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools* and No. 40, *Deposits and Investment Risk Disclosures*. Under these standards, certain investments are valued at fair value as determined by quoted market prices, or by estimated fair values when quoted market prices are not available. The standards also provide that certain investments are valued at cost (or amortized cost) when they are of a short-term duration, the rate of return is fixed, and the Academy intend to hold the investment until maturity.

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Concluded)

D. Other Accounting Policies (Concluded)

1. Cash and equivalents (Concluded)

State statutes authorize the Academy to invest in bonds and other direct and certain indirect obligations of the U.S. Treasury; certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank, savings and loan association, or credit union, which is a member of the Federal Deposit Insurance Corporation, Federal Savings and Loan Insurance Corporation, or National Credit Union Administration, respectively; in commercial paper rated at the time of purchase within the three highest classifications established by not less than two standard rating services and which matures not more than 270 days after the date of purchase. The Academy is also authorized to invest in U.S. Government or federal agency obligation repurchase agreements, bankers' acceptances of U.S. banks, and mutual funds composed of investments as outlined above.

2. Fund Balance

The unreserved fund balances for governmental funds represent the amount available for budgeting future operations. The reserved fund balances for governmental funds represent the amount that has been legally identified for specific purposes or indicates that a component of assets does not constitute "available spendable resources." The designated fund balances for governmental funds represent tentative plans for future use of financial resources.

3. Use of Estimates

The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenditures. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
NOTES TO FINANCIAL STATEMENTS

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for the general and special revenue funds. Encumbrance accounting is employed in governmental funds. Significant encumbrances outstanding at year end, if any, are reported as reservations of fund balance because they will be re-appropriated in the subsequent fiscal year.

The Academy follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The Administrator submits to the Board of Directors a proposed operating budget for the fiscal year commencing on July 1. The operating budget includes proposed expenditures and the means of financing them. The level of control for the budgets is at the functional level as set forth and presented as required supplementary information.
2. Prior to July 1, the budget is legally adopted by Board resolution pursuant to the Uniform Budgeting and Accounting Act (1968 PA 2). The Act requires that the budget be amended prior to the end of the fiscal year when necessary to adjust appropriations if it appears that revenues and other financing sources will be less than anticipated or so that expenditures will not be in excess of original estimates. Expenditures shall not be made or incurred, unless authorized in the budget, or in excess of the amount appropriated. Violations, if any, in the general fund are noted in the required supplementary information section.
3. The Administrator is authorized to transfer budgeted amounts between major expenditure functions within any fund; however, these transfers and any revisions that alter the total expenditures of any fund must be approved by the Board.
4. Formal budgetary integration is employed as a management control device during the year for the general fund.
5. The budget as presented, has been amended. Supplemental appropriations were made during the year with the last one approved prior to June 30th. The Academy does not consider these budget amendments to be significant.

NOTE 3 - DEPOSITS AND INVESTMENTS

Interest rate risk. The Academy does not have a formal investment policy that limits investment maturities as a mean of managing its exposure to fair value losses arising from increasing interest rates.

**OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
NOTES TO FINANCIAL STATEMENTS**

NOTE 3 - DEPOSITS AND INVESTMENTS (Concluded)

Credit risk. State law limits investments in commercial paper and corporate bonds to a prime or better rating issued by nationally recognized statistical rating organizations (NRSROs). The Academy has no investment policy that would further limit its investment choices. As of June 30, 2008, the Academy had no investments.

Concentration of credit risk. The Academy places no limit on the amount the Academy may invest in any one issuer. At June 30, 2008, the Academy had no investments.

Custodial credit risk - deposits. In the case of deposits, this is the risk that in the event of a bank failure, the Academy's deposits may not be returned to it. As of June 30, 2008, the Academy had no custodial credit risk.

Custodial credit risk - investments. For an investment, this is the risk that, in the event of the failure of the counterparty, the Academy will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Academy had no investments at June 30, 2008.

Foreign currency risk. The Academy is not authorized to invest in investments which have this type of risk.

Cash is held in the name of the Academy in the general fund.

NOTE 4 - EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PLAN

Plan Description - The District contributes to the statewide Michigan Public School Employees' Retirement System (MPERS), a cost sharing multiple-employer state-wide defined benefit public employee retirement plan governed by the State of Michigan. The MPERS provides retirement survivor and disability benefits and postretirement benefits for health, dental and vision for substantially all employees of the District. The MPERS was established by Public Act 136 of 1945 and operated under the provisions of Public Act 300 of 1980, as amended. The MPERS issues a publicly available financial report that includes financial statements and required supplementary information for MPERS. That report may be obtained by writing to Michigan Public School Employees Retirement System, P.O. Box 30171, Lansing, Michigan 48909-7671 or by calling (800) 381-5111.

Funding Policy - Member Investment Plan (MIP) members enrolled in MIP prior to January 1, 1990 contribute a permanently fixed rate of 3.9% of gross wages. The MIP contribution rate was 4.0% from January 1, 1987, the effective date of the MIP, until January 1, 1990 when it was reduced to 3.9%. Members first hired January 1, 1990 or later and returning members who did not work between January 1, 1987 and December 31, 1989 contribute at the following graduated permanently fixed contribution rate: 3% of the first \$5,000; 3.6% of \$5,001 through \$15,000; 4.3% of all wages over \$15,000.

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
NOTES TO FINANCIAL STATEMENTS

NOTE 4 - EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PLAN (Concluded)

Basic Plan members make no contributions. For a limited period ending December 31, 1992, an active Basic Plan member could enroll in the MIP by paying the contributions that would have been made had enrollment occurred initially on January 1, 1987 or on the date of hire, plus interest. MIP contributions at the rate of 3.9% of gross wages begin at enrollment. Actuarial rate interest is posted to member accounts on July 1st on all MIP monies on deposit for 12 months. If a member leaves MPSERS service and no pension is payable, the member's accumulated contribution plus interest, if any, are refundable.

The Academy is required to contribute the full actuarial funding contribution amount to fund pension benefits, plus an additional amount to fund retiree health care benefit amounts on a cash disbursement basis. The rates for the year ended June 30, 2008 were 17.74% of payroll through September 30, 2007 and 16.72% effective October 1, 2008 through June 30, 2008. The contribution requirements of plan members and the Academy are established and may be amended by the MPSERS Board of Trustees. The Academy contributions to MPSERS for the year ended June 30, 2008, 2007 and 2006, were approximately \$22,600, \$22,700 and \$19,200, respectively, equal to the required contribution for the year.

Other Post-employment Benefits - Retirees have the option of health coverage, which is funded on a cash disbursement basis by the employers. The System has contracted to provide the comprehensive group medical, hearing, dental and vision coverage for retirees and beneficiaries. A significant portion of the premiums is paid by the System with the balance deducted from the monthly pension.

The Academy is not responsible for the payment of retirement benefits or post-employment benefits which is the responsibility of the State of Michigan.

NOTE 5 - RISK MANAGEMENT

The Academy is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees' and natural disasters. To minimize the risk, the Academy carries commercial insurance.

NOTE 6 - AUTHORIZING BODY

Allegan Area Educational Service Agency (AAESA) is the authorizing body and fiscal agent. The term of the agreement expires June 30, 2008. The Academy has agreed to pay AAESA 3% of its school aid payments as an administrative fee.

REQUIRED SUPPLEMENTARY INFORMATION

OUTLOOK ACADEMY, STRICT DISCIPLINE ACADEMY
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2008

	Original budget	Final budget	Actual	Variance with final budget- positive (negative)
REVENUES:				
Local sources	\$ 78,700	\$ 67,125	\$ 68,386	\$ 1,261
State sources	173,319	128,539	128,539	-
Federal sources	19,235	19,290	19,291	1
Total revenues	<u>271,254</u>	<u>214,954</u>	<u>216,216</u>	<u>1,262</u>
EXPENDITURES:				
Current:				
Instruction:				
Basic programs	<u>178,167</u>	<u>181,561</u>	<u>174,692</u>	<u>6,869</u>
Supporting services:				
Instructional staff	-	4,570	4,570	-
General administration	10,050	11,502	17,375	(5,873)
School administration	9,710	5,006	5,029	(23)
Business	10,131	9,431	9,216	215
Operation/maintenance	33,790	35,039	35,896	(857)
Pupil transportation	<u>13,000</u>	<u>26,487</u>	<u>24,362</u>	<u>2,125</u>
Total supporting services	<u>76,681</u>	<u>92,035</u>	<u>96,448</u>	<u>(4,413)</u>
Total expenditures	<u>254,848</u>	<u>273,596</u>	<u>271,140</u>	<u>2,456</u>
NET CHANGE IN FUND BALANCE	<u>\$ 16,406</u>	<u>\$ (58,642)</u>	<u>(54,924)</u>	<u>\$ 3,718</u>
FUND BALANCE:				
Beginning of year			<u>148,527</u>	
End of year			<u>\$ 93,603</u>	



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Board of Directors
Outlook Academy, Strict Discipline Academy

We have audited the financial statements of the governmental activities and the major fund as of and for the year ended June 30, 2008, which collectively comprise Outlook Academy, Strict Discipline Academy basic financial statements and have issued our report thereon dated October 31, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Outlook Academy, Strict Discipline Academy internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing opinions on the effectiveness of Outlook Academy, Strict Discipline Academy internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Outlook Academy, Strict Discipline Academy internal control over financial reporting.

A *control deficiency* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *significant deficiency* is a control deficiency, or a combination of control deficiencies, that adversely affects the Academy's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Academy's financial statements that is more than inconsequential will not be prevented or detected by the Academy's internal control.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that result in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Academy's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Outlook Academy, Strict Discipline Academy's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Outlook Academy, Strict Discipline Academy in a separate letter dated October 31, 2008.

This report is intended solely for the information of the Board of Directors, management, U.S. Department of Education and Michigan Department of Education and is not intended to be and should not be used by anyone other than these specified parties.

Mayer, Costeniser & Ellis, P.C.

October 31, 2008



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October 31, 2008

To the Board of Education
Outlook Academy, Strict Discipline Academy

In planning and performing our audit of the financial statements of Outlook Academy, Strict Discipline Academy as of and for the year ended June 30, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered Outlook Academy, Strict Discipline Academy's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control. Accordingly, we do not express an opinion on the effectiveness of the Academy's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, during our audit, we noted certain matters involving the internal control and other operational matters that are presented for your consideration. This letter does not affect our report dated October 31, 2008 on the financial statements of Outlook Academy, Strict Discipline Academy.

We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are intended to improve the internal control or result in other operating efficiencies. We will be pleased to discuss these comments in further detail at your convenience, perform any additional study of these matters, or assist you in implementing the recommendations. Our comments are summarized as follows.

Receipts Collected On-Site

Cash and check receipts received through the mail by Allegan Area Educational Service Agency is opened by the receptionist and recorded in the Access database of receipts maintained. During the course of our fieldwork we noted that the procedure of maintaining an initial cash receipt listing is not followed for receipts at the school. We recommend an initial cash receipts listing be maintained for all receipts. A reconciliation should then be done during the bank reconciliation process comparing the combined initial listings to the bank deposit. Implementing the current procedure at any location collecting funds will provide additional assurance on revenue, increase controls over cash as well as ease the reconciliation process.

Employee Timesheets

We noted, during our testing of the payroll system controls, two employees for which time sheets had not been completed for the pay periods examined. In order to ensure payment for appropriate time worked, we recommend that a policy for the submission of time sheets be followed. Timesheets should be completed for all hourly employees as well as any salary employees who are authorized to be paid overtime or whose time allocation changes. Timesheets should include regular and overtime hours worked, the employee signature and provide authorization. Adhering to the above policy will help to ensure accurate wages are paid for work performed as well as aid in the accurate coding of expenditures.

Conversion and Transition

Outlook Academy, Strict Discipline Academy underwent a complete software conversion as well as had turnover of the administrator during the year. We noted that various administrative and accounting functions were delayed during this time frame. While, there were no significant adjustments to the financial statements during the audit, it is necessary to encourage management to be aware of the revisions necessary during any transition period. We recommend all procedures and policy manuals are reviewed and updated as appropriate for changes in staff roles as well as process modifications. All agreements should be reviewed for necessary renewals and/or revisions, including rental agreements. Disaster recovery as well as risk assessments should also be updated for completeness. Performance of the above procedures in a timely manner will aid the Academy in the coming year.

Month-end procedures checklist

During the recently completed audit, we were required by new professional auditing standards to review, inspect, test and gain a further understanding of the Academy's internal controls. The increased emphasis on documentation of procedures performed will continue into the future. We have provided Academy personnel with a month-end procedures checklist which can be customized further for your Academy. The purpose of this checklist is to provide Academy personnel with a centralized list of required month-end procedures, as well as, a place to document who completed the procedure and who reviewed the procedure performed.

We recommend the Academy consider implementing this checklist on a monthly basis to improve documentation of required month-end procedures and clearly document when and by whom the procedure was performed and reviewed.

Uninsured bank deposits

During recent months, we have all heard the numerous issues involving the banking industry. Currently, it is our understanding; there are limits to FDIC insured balances. The limits as of June 30, 2008 were \$100,000 for demand accounts (checking) and \$100,000 for time deposit accounts (savings/certificates of deposit). Districts may also request certain funds be collateralized by the bank. There are other options regarding investing surplus funds from investment pools and treasury investments to commercial paper.

We are not investment advisors; however, we encourage you to meet with your investment representatives to review all of your options regarding surplus funds. We also recommend you review the Academy's investment policy to ensure it continues to satisfy the Academy's goals.

This report is intended solely for the information and use of Outlook Academy, Strict Discipline Academy, management, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the cooperation we received from your staff during our engagement and the opportunity to be of service.

Very truly yours,

Mamie Costeniser, E. Ellis, P.C.



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October 31, 2008

To the Board of Directors
Outlook Academy, Strict Discipline Academy

We have audited the financial statements of Outlook Academy, Strict Discipline Academy for the year ended June 30, 2008, and have issued our report thereon dated October 31, 2008. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Auditing Standards Generally Accepted in the United States of America and Government Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of Outlook Academy, Strict Discipline Academy. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed test of Outlook Academy, Strict Discipline Academy's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on June 28, 2008.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Outlook Academy, Strict Discipline Academy are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2008. We noted no transactions during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

We did not identify any sensitive estimates.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

We did not identify any sensitive disclosures.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 31, 2008.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Outlook Academy, Strict Discipline Academy’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Outlook Academy, Strict Discipline Academy’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Directors and management of Outlook Academy, Strict Discipline Academy and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mayer, Costeniser & Ellis, P.C.